



Special Education Teacher

Department/Location: Academy for Precision Learning

Status: Exempt, Full Time

Reports To: Program Director(s)

Job Summary: The Special Education Teacher ensures that the academic, social and behavioral needs of students are met within the guidelines of their person-centered plan. The special educator is responsible for organizing, delivering, monitoring and revising instructional plans utilizing research-based pedagogical strategies and school-adopted curriculum. In addition, the special education teacher provides an appropriate role model for students in dress, behavior, language, and attitude.

Responsibilities:

1. INSTRUCTION and CASE MANAGEMENT

- a. Design and implement individualized programming that is rigorous, joyful, accessible
- b. Manage IEPs for NPA students (students placed at APL by school districts) using IEP Online
- c. Use multiple data to reflect on student strengths, needs and progress and inform instructional decision making
- d. Design and implement annual learning plans with goals and objectives as needed
- e. Write collaborative progress reports and create IEPs with teacher/BCBA/counselor/SLP/OTPT and school district input
- f. Manage school district referrals, tours and placements

2. SCHOOL CULTURE

- a. Foster positive and appropriate relationships with parents and the wider community
- b. Support student's social emotional and behavioral growth through meaningful engagement
- c. Communicate regularly with parents, staff and other adults involved in the daily life of each student
- d. Design, implement and supervise positive behavior support plans as needed

3. LEADERSHIP

- a. Assume and execute role as specialist of the school team by supporting the learning of other team members, assisting in implementing training opportunities and collaborating with the BCBA in the supervision and support of the classroom paraeducators
- b. Maintain a positive, professional working relationship with team members
- c. Meet regularly with the Upper and/or Lower School Program Director(s) to communicate classroom, student and team needs
- d. Model timely completion of all paperwork, including progress reports, charting, field trip forms, and IEP-related documentation in a timely and compliant manner
- e. Maintain an inventory of classroom supplies and need



Job Qualifications:

- Fingerprint clearance through OSPI
- Clean background check through Washington State Patrol
- Bachelor’s Degree
- Special Education Endorsement
- Caseload management experience
- Experience in previous school setting required
- Working knowledge of IEP Online and writing Safety Net IEPs a plus
- Demonstrated ability to collaborate with individuals

This job description in no way states or implies that these are the only duties to be performed by this employee. He or she will be required to follow any other instructions and to perform any other duties requested by his or her supervisor or the management of the school.

Employee’s Name (Please Print)

Employee’s Signature

Date

Supervisor’s Signature

Date

Position open until filled. **To Apply: Please send a resume, cover letter and a list of three professional references to jobs@aplschool.org. Please type the job title into the subject line of your e-mail.**

The Academy for Precision Learning is an independent K-12 school that educates typically-developing students and those across the autism spectrum in an academically challenging and socially vibrant community. The APL model utilizes customized curriculum and innovative instructional methods to provide meaningful access and tangible progress for every student. Our goal is for every APL student to become a curious and engaged life-long learner who celebrates diversity, practices self-advocacy, and generates impact in their community.

www.aplschool.org